



## **The William Morris Society**

### **Book and Exhibition Reviews Editor**

The William Morris Society is seeking to appoint a book and reviews editor for the *Journal of William Morris Studies (JWMS)*.

**Job Title:** Book and Exhibition Reviews Editor

**Location:** Remote / The William Morris Society, London, W6 9TA

**Salary:** This is a voluntary position.

### **About the Society**

William Morris was a revolutionary force in Victorian Britain. His work dramatically changed the fashions and ideologies of the era and he remains as influential and important today as he was in his own time.

The William Morris Society is a charity which was founded in 1955 to share knowledge of the life and works of William Morris amongst our members and the wider public.

The Society manages an accredited museum which is based in the Coach House of Kelmscott House, Hammersmith, Morris's London home for the last eighteen years of his life. We hold an exciting variety of exhibitions, talks and events throughout the year and offer a thriving membership scheme.

### **About the Role**

The main role of the Book and Exhibition Review Editor is to commission reviews of recently published monographs and exhibitions relating to the life, work and enduring influence of William Morris. This will include subjects relating to his family, the Arts and Crafts Movement in the UK and elsewhere, poetry and prose, decorative design, fine art, Morris & Co and similar business enterprises, Socialist organisations, political activities and key figures, publishing and book production, etc. JWMS has an international readership, and review copy should seek to reflect this.

### **Key Responsibilities**

The editorial role encompasses:

- Consult publishers catalogues, press releases and museum and gallery communications to identify publications and exhibitions suitable for review.
- Liaising with the Journal Editor to agree on potential books/exhibitions for which reviews should be sought.
- Seeking reviewers for the texts and exhibitions identified. This may involve consulting members of the Editorial Board and the Journal Editor.
- Contact the publisher and/or museum to request a review copy, which may be either a PDF or a hard copy. The publisher should be asked to send hard copies directly to the reviewer.
- The Reviews editor should liaise with the reviewer and ensure the review is submitted in line with the publication schedule and is fair, balanced, and appropriate for publication.
- Liaise with the Journal Editor regarding the number and length of reviews required for each issue.
- Copy-edit the submitted review in accordance with the Journal's style guidelines.
- Send the final draft of the review to the JWMS editor for final checks and submission for production.
- Assist with the proofreading of formatted reviews and articles.

## **Person Specification**

### **Essential:**

The Reviews editor should have:

Excellent written English and oral communication skills.

A good knowledge of the range of areas William Morris is associated with, and detailed knowledge of at least one specific area.

Have relevant scholarly, research, publication, or curatorial experience.

Should be educated to graduate or post-graduate level in a relevant discipline.

Interest in the Arts & Crafts Movement, William Morris, or cultural heritage.

The role may suit an early-career professional.

### **How to Apply**

We value diversity and inclusivity and encourage applications from individuals with a range of backgrounds and experiences, including those from underrepresented communities.

The successful candidate should ideally be a member of the William Morris Society. You will work closely with the editor, Dr John Blewitt, and the Editorial Board. For an informal discussion about the role, please get in touch with John Blewitt: email [journal@williammorrissociety.org](mailto:journal@williammorrissociety.org).

Please submit your CV and a covering letter outlining your interest and suitability in this role and explaining how your skills and experience make you a strong candidate for this position to John Blewitt [journal@williammorrissociety.org](mailto:journal@williammorrissociety.org).

**Application deadline:** Please submit your application as soon as possible.

**Interviews:** TBC

**Start date:** As soon as possible.