



Volunteer Charter

This Volunteer Charter describes the relationship between you, the volunteer, and us, The William Morris Society. We wish to assure you of our appreciation of your volunteering with us and we will do our best to make your volunteer experience with us enjoyable and rewarding.

We are committed to promoting an equal, inclusive and diverse community. We embrace those of any age, gender, race, disability, socio-economic background, religion or belief who join us whether as staff, volunteers or visitors. Everyone involved in our organisation is expected to uphold these values.

Volunteering for us

What you may expect from us:

- A thorough induction and specific training and provision of resources to enable you to carry out your role
- To be recognised and treated with respect, and have regular contact and support, including access to an appropriate supervisor if there are any complaints
- To meet regularly to discuss opportunities to develop your volunteering and relationship with us
- To maintain confidentiality of any information held about a volunteer
- To ask you to work only within health and safety guidelines
- To provide you with adequate insurance cover whilst undertaking voluntary work approved and authorised by us
- To provide reasonable notice if you are not needed to carry out a pre-arranged task

What we would like from you:

- To follow our procedures, including health and safety and equality, and to observe rules of confidentiality
- To be willing to undertake appropriate training
- To meet the time commitments agreed, or to give staff as much notice as possible if you cannot
- To be sympathetic to the needs of visitors and other volunteers and staff
- To show honesty and integrity
- To maintain and promote the reputation of [the Society]
- To work as part of the mutually supportive team of volunteers and staff

Nothing in this Volunteer Charter is intended to create an employment or any other legal relationship with you.

A volunteer can cease their association with us (and vice versa) at any time, but should endeavour to give as much notice as possible.